

## Workday Adaptive Planning for OfficeConnect

Workday Adaptive Planning enables companies of all sizes to collaboratively plan and model, easily access real-time analytics, and streamline complex reporting.

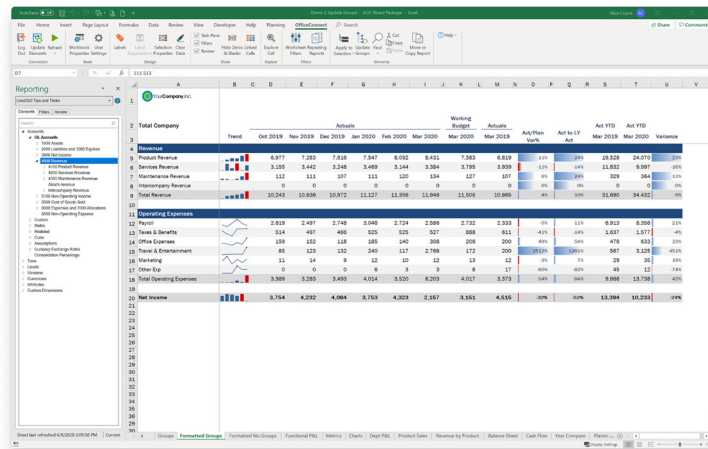
You get powerful, fast software that's easy to use and enables finance and operations to plan as a team and better manage the business. Analyze everything and rapidly model anything. With this best-practice active planning process, you can plan and quickly adapt without compromise.

### Easy, Powerful, and Fast Reporting for Microsoft Office

Workday Adaptive Planning OfficeConnect makes it easy to create reports in Microsoft Office. Connect your existing Excel reports to Workday Adaptive Planning, or create new presentation-quality reports from a blank slate. With OfficeConnect, reports can be refreshed with a single click. There's no need to manually rekey, copy, paste, or reformat after each update. And with full connectivity across Microsoft Excel, Word, and PowerPoint, your data flows from financial reports to board books to management presentations. The result: attractive, up-to-date, and comprehensive reports that allow you to focus more time on making informed decisions that drive your business.

### Key Benefits

- Easily create presentation-quality reports based on the latest data
- Quickly convert existing Excel reports into OfficeConnect reports
- Seamlessly weave any data in Workday Adaptive Planning through Microsoft Excel, Word, or PowerPoint
- Drive a consistent look and feel with integrated report, board book, and presentation dynamic linking
- Save time updating reports with a simple one-click refresh



	Trend	Oct 2019	Nov 2019	Dec 2019	Jan 2020	Feb 2020	Mar 2020	Apr 2020	May 2020	Jun 2020	Actual	Working Budget	Actual	Act to LY	Act to LY	Act to LY	Act to LY	Variance
4	Revenue	6,977	7,283	7,528	7,547	8,092	8,431	7,583	8,819	11%	11%	11%	11%	10,026	24,079	20%		
5	Product Revenue	3,188	3,462	3,248	3,689	3,144	3,364	3,785	3,939	11%	11%	11%	11%	11,832	9,997	-10%		
6	Service Revenue	112	111	107	111	120	134	127	107	6%	6%	6%	6%	329	264	-14%		
7	Maintenance Revenue	0	0	0	0	0	0	0	0	0%	0%	0%	0%	0	0	0%		
8	Licensing Revenue	0	0	0	0	0	0	0	0	0%	0%	0%	0%	0	0	0%		
9	Total Revenue	35,243	35,836	35,972	35,127	35,956	35,944	35,505	35,895	4%	4%	4%	4%	35,690	34,432	-3%		
10	Operating Expenses																	
11	Payroll	2,829	2,987	2,748	3,046	2,724	2,889	2,782	2,913	0%	0%	0%	0%	8,912	8,390	-6%		
12	Taxes & Benefits	844	897	888	925	925	927	889	811	44%	44%	44%	44%	2,827	1,871	-34%		
13	Office Expenses	189	182	118	185	140	208	200	200	49%	49%	49%	49%	476	633	33%		
14	Travel & Entertainment	60	123	123	240	217	2,768	172	200	85%	85%	85%	85%	567	3,128	450%		
15	Marketing	11	14	9	12	10	12	13	12	12%	12%	12%	12%	29	35	20%		
16	Other Exp	0	0	0	0	0	0	0	0	0%	0%	0%	0%	0	0	0%		
17	Total Operating Expenses	3,989	3,280	3,493	4,014	3,820	6,203	4,017	3,773	14%	14%	14%	14%	9,684	11,734	21%		
18	Net Income	3,764	4,282	4,064	3,763	4,304	3,167	3,161	4,616	30%	30%	30%	30%	13,944	10,234	-26%		

External and internal reporting unified with Microsoft Office.

## Use Data to Impact Performance

Reporting is critical for a successful business. Empower teams across your organization to better understand your business performance with powerful, self-service reports. Access ad hoc and formatted reporting on scenarios, actuals, metrics, and other data with an easy-to-use, drag-and-drop interface that never requires script writing. Workday Adaptive Planning makes it easy to create, maintain, and share operational and financial KPIs and insights.

## Migrate Existing Reports—No Rebuilding Required

It's easy to make your existing financial reports live and dynamic. Mark up the data that you want automatically refreshed, and our board and external reporting capability does the rest. Existing investments in complex calculations, headers and footers, charts, and formatting are all carried over. Making the move to better reporting has never been simpler.

## Understand the History of Any Metric

Use the cell explorer feature to drill down and analyze the source data and formulas used to calculate any metric in your reports. Quickly see notes, source data, formulas, and accounts that comprise any number in a report. Cell explorer also provides a full audit trail that shows the changes that have been made, by whom and when.

## Powerful One-Click Refresh

Workday Adaptive Planning takes one-click refresh to the next level. Change the time period in a report and update every sheet automatically with just one click. Intelligent labels update time periods, page headers, and more. Even create rolling reports throughout your report pack: update the current period, and watch prior rolling time periods update automatically across every document.

## Minimize Human Error

Building manual reports can be a tedious, error-prone process of copying and pasting data. You spend a lot of time making sure your reports are accurate and up-to-date. With Workday Adaptive Planning, you can take your time back and improve data accuracy by moving to cloud-connected board and external reporting.

To learn more about Workday Adaptive Planning for OfficeConnect, visit [adaptiveplanning.com/analytics-and-dashboards](https://adaptiveplanning.com/analytics-and-dashboards).

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Delivering higher-quality board reports through Workday Adaptive Planning OfficeConnect has meant greater ability to describe the data versus looking so much at extensive spreadsheets and numbers.

**Accounting Operations Manager**  
Max Credit Union



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